



Minster (Sheppey) Cricket Club

Constitution

1. Name

- a) The name of the Club is Minster (Sheppey) Cricket Club, hereafter to be referred to as "the club" and the club shall be affiliated to the England and Wales Cricket Board through Kent Community Cricket.
- b) The colours of the club are to be maroon and gold.

2. Aims and Objectives

- a) To provide facilities to foster and promote the participation in the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
- b) To manage and maintain The Gilbert Hall Facility, including the pavilion, changing rooms, practice areas, squares, outfield, boundary protection netting, for as so long as a lease shall be granted.,
- c) To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- d) To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.
- e) To ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy & Anti-Discrimination Policy and any future versions of these Policies.
- f) To encourage all members to participate fully in the activities of the club.

3. Membership

- a) Membership of the club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs. However, limitation of membership according to available facilities is allowable on a nondiscriminatory basis.
- b) Although nationality will not affect membership of the club, playing selection for specific competitions will be made in accordance with the rules of such competitions. Therefore, it should be recognized that restrictions may be imposed regarding the eligibility of foreign nationals.
- c) The club may have different classes of membership and subscription on a nondiscriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

d) Application for membership of the club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.

e) No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by The Executive Board. (TEB)

f) TEB may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. There is no right of appeal against a decision of this nature.

g) All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and any Codes of Conduct that the club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

4. Classes of Membership

- Full Adult Member (16+) - Full Voting Rights
- Full Adult Non-Playing Member/Presidents/Life Member - Full Voting Rights.
- Youth Member (-16) - No Voting Rights.

A list of members in each category shall be maintained by the Finance Director.

5. Officers

The Officers of the club shall be as follows:

The Executive Board (TEB)

- Trustees (5)
- Chief Executive Officer (CEO) (Adult)
- Chief Executive Officer (CEO) (Youth)
- Finance Director

The Committee

- Trustees
- CEO (Adult)
- CEO (Youth)
- General Secretary
- Finance Director
- Playing Manager (Adult & Youth)
- Welfare Officer & Assistant Welfare Officer
- Director of Cricket (Adult & Youth)
- Club Mark/Commercial Director
- Chairman & Vice Chairman
- Facilities' Manager
- Grounds' Manager

- Parent Representative(s)
- Committee Members
- Website/Play-Cricket Manager
- Kit Manager
- Club Captain
- Team Captains & Vice Captains
- Coaches
- Umpires/Scorers
- President & Vice-Presidents
- Life Members

6. Election of TEB

TEB shall be elected at the Annual General Meeting of the club from, and by, those members of the club with full voting rights.

Five Trustees, CEO (Adult), CEO (Youth) & Finance Director shall be elected at the Annual General Meeting of the club by those members of the club with full voting rights. Trustees need not be club members. If TEB changes for whatever reason before the next AGM. An EGM must be held ASAP after notice has been given to elect any new member(s) of TEB and no longer than 21 days by the club's members.

Applications for positions on TEB should be made at least 7 days' notice prior to the date of the AGM in writing to the General Secretary.

TEB shall be elected for a period of one calendar year, 1st January – 31st December, however, shall be eligible for re-election to the same office or to another office the following year.

7.

- a) The affairs of the club shall be conducted by The Committee comprising the officers of the club as per the list in 5. Only these members of the Committee shall be entitled to vote at Committee meetings.
- b) Any person filling multiple posts remains limited to a single vote at Committee meetings.
- c) The Committee will be convened and chaired by the CEO (Adult) or their deputy The Finance Director and shall meet as and when required throughout the year. This takes into consideration the communication required for day-to-day business to take place and this neither needs to be documented nor disseminated to ALL the club's members.
- d) The quorum required for business to be agreed at Committee meetings shall be seven.
- e) The duties of the Committee shall be:
 - (i) To control the affairs of the club on behalf of the members.
 - (ii) To keep accurate accounts of the finances of the club through the Finance Director. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The club shall maintain

a bank current account and the following Officers shall be authorised to sign club cheques and make payments of any value: any two from the CEO, Finance Director and General Secretary.

(iii) To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.

(iv) To make decisions based on a simple majority vote. In the case of equal votes, the CEO shall be entitled to an additional casting vote.

f) The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non club members invited to advise on specialist subjects.

g) An elected Committee member ceases to be such if they cease to be a member of the club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. There is no right of appeal against a decision of this nature.

h) The Committee has the power to: -

(i) Acquire and provide grounds, equipment, coaching, training, and playing facilities, clubhouse, transport, medical and any other related facilities.

(ii) Provide coaching, training, medical treatment, and related social and other facilities.

(iii) Take out any insurance for club, employees, contractors, players, guests and third parties.

(iv) Raise funds by appeals, subscriptions, and loans.

(v) Open & close bank accounts.

(vi) Buy, lease or licence property and sell, let, or otherwise dispose of the same.

(vii) Make grants to approved cricketing bodies to support the club and cricket.

(viii) Set aside funds for special purposes or as reserves.

(ix) Invest funds in any lawful manner.

(x) Employ and engage staff and others and provide services.

(xi) Co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any club or body involved with cricket and thirdly with government and related agencies.

(xii) Perform such additional tasks as deemed reasonable and necessary to advance the aims and objectives of the club.

NONE of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and general law.

i) Where required by law, the Committee's powers will be vested in the names of the five club Trustees, for example the signing of a new lease. The Trustees shall be directed by the Committee and shall take no action nor make any commitment, verbal or written, without first gaining prior approval from the Committee. This said, The Trustees will always have the final say and **MUST** agree unanimously regarding signing

documents and personally committing their own liability to the club's overall financial responsibilities.

8. General Meetings

The Annual General Meeting of the club shall be held not later than the last day of December each year. 21 clear days written notice of the Annual General Meeting shall be given to members by circulating a copy of the notice to every member via the club group text/mail system. Members must advise the General Secretary in writing of any other business to be moved at the Annual General Meeting at least 7 days before a meeting.

The business of the Annual General Meeting shall be to:

- a) Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.
- b) Receive the audited accounts for the year from the Finance Director.
- c) Elect TEB. The wider membership will then be invited by the CEO (Adult) to apply for positions on the committee.
- d) Review club subscription rates and agree them for the forthcoming year.
- e) Transact such other business received in writing by the Secretary from members 7 days prior to the meeting and included on the agenda.

Nominations of candidates for election of TEB shall be made in writing to The General Secretary at least 7 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.

At all General Meetings, both Annual & Special, the Chair will be taken by the Chairman or their deputy. Decisions made at a General Meeting shall be by a simple majority vote from those Full Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be 7 Full Members and any other categories of membership entitled to vote (as outlined by the membership section of this Constitution) At least 3 from TEB and 4 of the Committee.

Each Full Member of the Club shall be entitled to one vote at General Meetings.

9. Alterations to the Constitution

Any proposed alterations to the club Constitution may only be considered at an Annual or Special General Meeting, any alteration or amendment must be proposed by a Full Member of the club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Voting Members present at the meeting, assuming that a quorum has been achieved.

10. Finance

All club monies shall be banked in an account in the name of the club.

The Finance Director shall be responsible for the finances of the club and for providing a report on the financial position as required by the Committee.

The Finance Director shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club.

The financial year will end on 30th September.

The Finance Director will present an audited statement of annual accounts at the Annual General Meeting.

11. Property and Funds

- a) The property and funds of the club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the club. No surpluses or assets will be distributed to members or third parties.
- b) The club may also in connection with the sports purposes of the club: -
 - (i) Sell and supply food, drink and related sports clothing and equipment.
 - (ii) Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.
 - (iii) Pay for reasonable hospitality for visiting teams/officials/guests.
 - (iv) Indemnify the Committee and members acting properly during the running of the club against any liability incurred in the proper running of the club (but only to the extent of its assets).
- c) Where required by law, the assets of the Club shall be vested in the names of five Trustees elected by the membership at the AGM and who shall always administer the same in trust for the benefit of the Club subject to the direction of the Management Committee.

12. Discipline and Appeals

- a) All complaints regarding the behaviour of members should be lodged in writing with the Secretary.
- b) The Committee shall appoint a Disciplinary sub-committee drawn at random from 2 Executive Officers (excluding the CEO) and 1 Non-Executive Officer who will meet to hear complaints within 14 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.
- c) The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing. There is no right of appeal against a decision of this nature.

13. Dissolution

- a) In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

1. A registered charitable organization(s)
2. Another club which is a registered CASC.
3. The sport's national governing body (ECB) for use by them for related community sports.

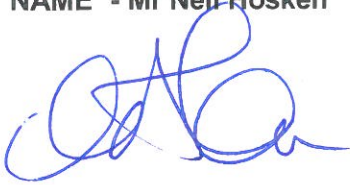
14. Declaration

Minster (Sheppey) Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

SIGNED (TRUSTEE)

NAME - Mr Neil Hosken

DATE: 31st October, 2021.



SIGNED (TRUSTEE)

NAME - Mr Steve Nixon

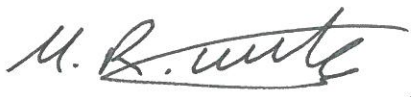
DATE: 31st October, 2021.



SIGNED (TRUSTEE)

NAME – Mr Mark Tucker

DATE: 31st October, 2021.



SIGNED (TRUSTEE)

NAME – Mr Callum Hughes

DATE: 31st October, 2021.



SIGNED (TRUSTEE)

NAME – Dr Kevin Cunningham Jnr

DATE: 19th November, 2021.

